



Employment Application

Position applying for: _____

EMPLOYEE INFORMATION

Name: _____
Last First Middle

Telephone: _____ Email: _____

Address: _____

If necessary for the job are you older than: 14 15 16 (check one)
 18 19 21

If necessary for the job, I am able to: Work overtime? Yes No
I am legally eligible for employment in the U.S.? Yes No

I am seeking a permanent position:

I will be able to work ____ day(s) after being notified I am hired.

Work overtime? Yes No

Are you able to lift 100 lbs.? Yes No

EMPLOYMENT HISTORY

List most recent employment first. Include summer or temporary jobs. Be sure all your experience or employers related to this job are listed here, in the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving:	
_____		_____	
Pay: _____		_____	
Per: _____	Supervisor:	_____	

Employer name and address:	Position title/duties, skills:	Start date:	End date:
_____	_____	Reason for leaving:	
_____		_____	
Pay: _____		_____	
Per: _____	Supervisor:	_____	

MILITARY HISTORY

Are you a veteran? Yes No

If so, what branch and what did you specialize in: _____



Employment Application

SKILLS & QUALIFICATIONS

Other qualifications such as special skills, abilities or honors that should be considered:

CRIMINAL HISTORY

Do you have any felonies? Yes No

If "Yes" please explain: _____

CONTACT

In case of accident or illness, please contact: _____
Name Telephone

Address Relationship

INFORMATION TO THE APPLICANT

As part of our procedure for processing your employment application, your personal and employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: supply your birth certificate or other proof of authorization to work in the United States, have a physical examination and/or a drug test, or to sign a conflict of interest agreement and abide by its terms. I understand and agree to the information shown above.

Signature of Applicant Date

EQUAL EMPLOYMENT OPPORTUNITY: While many employers are required by federal law to have an Affirmation Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment.